



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

AREA
FORMAZIONE E DOTTORATO

CALL FOR THE AWARDING OF SCHOLARSHIPS FOR RESEARCH PERIODS ABROAD AIMED AT THE PREPARATION OF THE MASTER'S THESIS

FOR STUDENTS ABOUT TO GRADUATE IN BACHELOR'S AND MASTER'S DEGREE PROGRAMMES OF THE DEPARTMENT OF CHEMISTRY "GIACOMO CIAMICIAN"

IMPORTANT NOTICE

This is an unofficial short translation of the original call for applications in Italian and it is made only to help international students to take part in the selection.

Anyway, for all legal purposes, only the Italian version of the call is valid and prevailing with regard to the exact interpretation of the rules contained within, also in case of potential disputes.

Our University has been working for a long time to raise awareness of and to address gender stereotypes. In this context, it has been decided to give greater linguistic visibility to gender differences.

Where, solely for the sake of simplicity, the masculine form is used in this document, it is understood as referring to all persons, regardless of gender.

ART. 1 – SELECTION, PURPOSES AND ADMISSION REQUIREMENTS

A call for applications is announced for the year 2026, consisting of two rounds, for the award of scholarships for the preparation abroad of bachelor's and master's degree programmes thesis, addressed to students who are about to graduate, as specified below:

First round: addressed to

- students regularly enrolled, either within the standard duration of the program or beyond, in the **academic year 2025/2026**, in the **first and second year** of the following **master's degree programmes**:

- Chemistry;
- Photochemistry and Molecular Materials;
- Advanced Cosmetic Sciences;
- Chemical Innovation and Regulation;
- Science for the Conservation/Restoration of Cultural Heritage;

-students regularly enrolled, either within the standard duration of the program or beyond, in the **academic year 2025/2026** in the **third year** of the **bachelor's degree programme** in:

- Chemistry and Materials Chemistry (8006).

Second round: addressed to

-students regularly enrolled, either within the standard duration of the program or beyond, in the **academic year 2026/2027** in the **second year** of the following **master's degree programmes**:

- Chemistry;

Person responsible for the administrative procedure: Dr. Maria Grazia Gioia mariagrazia.gioia2@unibo.it

SETTORE SERVIZI DIDATTICI SCIENZE NAVILE

Viale Berti Pichat, 10 | 40127 Bologna | Italia | Tel. + 39 051 2095550 | scienzeavile.didattica@unibo.it



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- Photochemistry and Molecular Materials;
- Advanced Cosmetic Sciences;
- Science for the Conservation/Restoration of Cultural Heritage;
- Chemical Innovation and Regulation;

-students regularly enrolled, either within the standard duration of the program or beyond, in the **academic year 2026/2027** in the **third year** of the **bachelor's degree programme** in:

- Chemistry and Materials Chemistry

Note for international students: applications for periods abroad in their country of origin will not be accepted. For this purpose, even in the case of dual citizenship, candidates are required to declare both citizenships by submitting a self-declaration. Any false or omitted information will result in exclusion from the ranking list, even following subsequent checks.

Mobility to the countries of San Marino and Vatican City will not be permitted.

The above-mentioned requirements must be met by the application deadlines for this call.

The awarding of grants is intended to support part of the preparation or continuation of the thesis abroad. Only thesis projects in which the research of materials and information and/or attendance at research laboratories abroad is demonstrated to be particularly relevant and useful will be considered.

Those who have a degree of kinship and/or affinity up to and including the fourth degree with a professor from the Department associated with the bachelor's or master's degree, or with the Rector, the General Director, and/or a member of the Board of Governors, are not eligible to participate in the selection process.

This call for applications has two different deadlines in 2026:

7 May 2026 - 31 December 2026

The research period abroad must have a minimum duration of 3 (three) months and a maximum of 6 (six) months.

For **the first round**, the research period must not begin earlier than **7 June 2026** and must be completed **by 30 April 2027**.

For **the second round**, the research period must not begin earlier than **15 February 2027** and must be completed **by 31 December 2027**.

In the case of proven necessity, a formal request may be submitted to modify the start date even after the publication of the ranking, provided that the minimum duration of the mobility remains as initially authorized.

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ART. 2 – EVALUATION CRITERIA AND EVALUATION BOARD

The selection will be carried out by an Evaluation Board composed by the following members:

- Prof. Luca Valgimigli;
- Prof. Luca Evangelisti;
- Prof. Andrea Fermi;
- Prof. Maria Pia Morigi (deputy member).

The maximum score attributable to each candidate is set at 100 points; eligibility is achieved with a minimum score of 60 points, of which at least 30 points must be for the project.

Eligible candidates who are not awarded the scholarship will still be authorized to carry out the activity abroad. This authorization will ensure the extension of insurance coverage for the duration of the stay abroad, within the period and country indicated in the application for this call (see art.4).

The Evaluation Board defines the following evaluation criteria:

Student's career (up to 50 points):

- bachelor's degree final grade (for students enrolled in master's degree programmes);
- number of credits earned at the time of application submission;
- weighted average of grades achieved in the exams of the degree programme the student is enrolled to, at the time of application submission;
- number of honors obtained in the exams at the time of application submission;
- regularity of studies;
- curriculum vitae.

Candidates are encouraged to explicitly detail these evaluation data in their CV and attach supporting documentation.

Project/Cover letter (up to 50 points):

A brief description of the project to be carried out abroad and the student's expression of interest in the planned activities. The student must specify how the project can contribute to their professional growth and prospects.

Candidates are invited to submit a brief project (max. 3 pages) to describe the research project to carry out abroad and a cover letter (max.1 page).

The maximum score attributable to the project is set to 50 points; eligibility is achieved with a score of at least 30 points in this section.

In evaluating applications and awarding scholarships, the Evaluation Board must adopt criteria that ensure equal opportunities for candidates coming from all degree programmes, in accordance with the provisions of this article.

The overall evaluation will be expressed in a score out of 100. The publication of the results must also include the score obtained by each candidate for each assessed criterion.



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In case of equivalent score between two or more candidates, preference will be given to the younger candidate.

ART. 3 – FUNDS AND AMOUNT OF SCHOLARSHIPS

The Department of Chemistry "Giacomo Ciamician" Board has determined that the maximum fund allocated for the scholarships, as specified in this call, is **€31,400.00**, including the charges borne by the institution.

For each round, the following maximum amounts will be allocated, distributed among candidates from different degree programmes, as follows:

First round: total amount € 16,400.00

DEGREE PROGRAMME	TOTAL GROSS AMOUNT UNIVERSITY
CHEMISTRY AND MATERIALS CHEMISTRY	€ 2,500.00
CHEMISTRY	€ 4,300.00
PHOTOCHEMISTRY AND MOLECULAR MATERIALS	€ 2,800.00
CHEMICAL INNOVATION AND REGULATION	€ 1,700.00
ADVANCED COSMETIC SCIENCES	€ 3,300.00
SCIENCE FOR THE CONSERVATION/RESTORATION OF CULTURAL HERITAGE	€ 1,800.00

Second round: total amount € 15,000.00

DEGREE PROGRAMME	TOTAL GROSS AMOUNT UNIVERSITY
CHEMISTRY AND MATERIALS CHEMISTRY	€ 2,500.00
CHEMISTRY	€ 3,800.00
PHOTOCHEMISTRY AND MOLECULAR MATERIALS	€ 2,600.00
CHEMICAL INNOVATION AND REGULATION	€ 1,500.00
ADVANCED COSMETIC SCIENCES	€ 3,400.00
SCIENCE FOR THE CONSERVATION/RESTORATION OF CULTURAL HERITAGE	€ 1,700.00

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The amounts are understood to be gross of the charges borne by the University (IRAP at 8.5% and any other applicable charges).

The amount of each scholarship may vary from a minimum of € 1,000.00 (one thousand/00) to a maximum of € 3,100.00 (three thousand one hundred/00).

Scholarships may vary depending on the destination and the duration of the stay abroad. They will be calculated based on the following criteria:

-MINIMUM STAY OF AT LEAST 3 MONTHS IN A EU COUNTRY: min.1,000€ with an increase of **at least** 200€ for each further month of stay;

-MINIMUM STAY OF AT LEAST 3 MONTHS IN A NON-EU COUNTRY: min. 1,250€ with an increase of **at least** 250€ for each further month of stay.

Note: Scholarships are subject to IRPEF (personal income tax) and must be declared for tax purposes.

The final amounts of the scholarships are defined based on the Evaluation Board decision.

Each degree programme will have its own ranking list.

Any remaining funds may be used for minor adjustments to the scholarships, including those for different degree programmes within the same round, or they will be added to the funds availability of the second round for the corresponding degree programme that has not fully utilized its initial budget.

Regardless of the start date of the stay abroad, the **scholarship will not be paid earlier than 30 days after the date of the approval of the final ranking list**, made by AFORM (Training and Doctorate Area) Director.

If the awarded candidates do not carry out the stay abroad within the designated period, they will have to return the amount already earned. Specifically, if the completed period is less than three months, the entire sum must be returned. However, if the stay is interrupted after three months, the scholarship will be recovered proportionally to the period not completed.

ART.4 -ELIGIBLE CANDIDATES

Candidates who are not awarded the scholarship, but are deemed **eligible** in the final ranking, will still be authorized to carry out the activity abroad at the location and for the period specified in their application. The authorization will ensure that eligible students are covered by the insurance outlined in the following Article 9 and will allow them to earn credits related to the preparation of their final thesis abroad, provided that the administrative requirements set out in Article 11 are met.

ART. 5 – APPLICATION SUBMISSION/PARTICIPATION MODALITIES

Candidates must submit their application exclusively through "Studenti online" (SOL) application, by:

7 May 2026 at 1 p.m. (CET) (1 round)

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31 December 2026 at 1 p.m. (CET) (2 round).

To use the application, it is necessary to:

1. Access the address <https://studenti.unibo.it/>, using your SPID credentials;
2. Click on the "Bandi" button;
3. Select the call "BANDO BORSE TESI ALL'ESTERO 2026- CHIM CIAMICIAN".

Non-EU candidates who do not have any identity documents issued in Italy, who cannot have a SPID account, can access by using their UNIBO credentials.

Only students who meet the requirements specified in art. 1 of this call, will be allowed to fill out the online application. Candidates who do not meet the requirements will be excluded from the selection process.

To receive support in using Studenti Online, you may submit a request by connecting to <https://sportelli.unibo.it/hd-studenti> or call +39 051 2080301 from Monday to Friday, from 9 a.m. to 1 p.m. and from 2 p.m. to 5 p.m. (CET).

WARNINGS:

- a. **All communications on the selection process will be sent exclusively to the institutional mail address name.surname@studio.unibo.it**
- b. The application is valid only if candidates complete the above procedure;
- c. It is recommended to verify the contact details indicated in Studentionline
- d. It is not possible to send the application in paper format or via email to the offices.

6. DOCUMENTATION TO UPLOAD ALONG WITH THE APPLICATION

Candidates must submit, **under penalty of exclusion**, the following signed documents:

- a) **Annex A, completed application form**, dated and signed by the candidate, downloadable from the call page;
- b) **Curriculum vitae, dated and signed by the candidate**, in .pdf format;
- c) **Cover letter** expressing the student's interest in the planned thesis preparation activities, as well as the contribution of the project to their professional growth and prospects;
- d) **Description of the thesis project**, to be prepared according to the instructions in the file downloadable from the page.
- e) **UNIBO Supervisor's declaration** in a unique pdf document, including:
 - **the supervisor's declaration** regarding institutional networks or contacts established abroad regarding the thesis project: the declaration must indicate the name of the host institution where the candidate will carry out the thesis abroad;
 - dated and signed, **acceptance letter** on letterhead, issued by the head of the host institution or the laboratory manager where the activity will be carried out;
- f) **Only in the case of foreign citizenship/residence or dual citizenship**: self-declaration of citizenship/residence (see Art. 1 of this call for applications).

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Please note that this call for applications does not normally **lead to the draft of agreements between Unibo and the host institution**; therefore, the signing of any agreement submitted by the host institution in order to receive the candidate will not be guaranteed.

Candidates are therefore invited, when choosing host institutions, to verify in advance that the host structure is willing to receive them under the conditions set out in this call and subject to the signing of the letter of acceptance referred to in point e), paragraph 2) of Art. 6 of this call.

The university offices are not required to send any formal nomination of the awarded student to the host entity. They will provide the awarded and eligible students exclusively with a certification regarding their status in the procedure in question.

PLEASE NOTE:

- The thesis preparation activity **cannot** be completed or be underway before the final ranking approval of this call;
- The stay abroad **cannot** overlap (even partially) with the period abroad financed by international mobility programs (e.g., Erasmus+): see art.11 of this call;
- It is not possible to apply for this call by requesting the acknowledgement of training activities related to the final thesis (e.g., preparation for the final thesis, internship for the thesis) that are ongoing or have already been completed and recognized (e.g., Erasmus);
- **Candidates must verify the graduation deadlines of their degree programme (including deadlines to achieve CFU) and to plan a stay abroad coherent with the guidelines in Article 1 and 11 (administrative requirements) of this call and with the graduation deadlines set by their degree programme (see the program's website);**
- The mobility period must be considered continuous: during the mobility period, students are required to carry out primarily the training activities agreed upon with the host institution. The possibility of taking exams or other training activities in Italy must be agreed upon with the foreign institution, the mobility exchange supervisor, and the Degree programme Director.

ART.7 FINAL RANKING LIST AND ANNOUNCEMENT

The final ranking list will be defined by the Evaluation Board (mentioned in Art.2) and approved by the Provision of AFORM Director (Training and Doctorate Area) and it will be published on the Bandi, Gare e Concorsi section of the University Portal at the following link: <https://bandi.unibo.it/agevolazioni/borse-mobilita>

The provision will include the matriculation number, the score obtained (overall and for each individual section), the amount, the destinations, and the periods of the activity: it will also include the list of eligible candidates who have not been awarded a scholarship.



ART.8 NOTIFICATION TO THE AWARDED STUDENTS AND MODALITIES OF ACCEPTANCE OF THE SCHOLARSHIP

Awarded students will be notified of the assigned amount by e-mail to their institutional address (name.surname@studio.unibo.it), along with the necessary attachments for the acceptance and payment of the scholarship. This will take place after the publication of the ranking list and after the issuance of the relevant provision of Director of AFORM - Training and Doctorate Area.

Awarded students must submit the required documentation for the scholarship accreditation, signed in original, along with a copy of a valid identity document, to AFORM "Scienze Navile" Teaching Service– Viale Carlo Berti Pichat 10, Bologna – 3rd floor or by email to AFORM "Scienze Navile" Teaching Service institutional address: mobility.pharmacychembiotech@unibo.it **within 7 working days** from the the email of awarding, **under penalty of losing the scholarship**, during the following days and hours of reception: **Monday to Friday from 9 a.m. to 1 p.m. (CET)**

Any variations to the start/end dates of the mobility period (already indicated at the time of scholarship acceptance) must be motivated and communicated by email to mobility.pharmacychembiotech@unibo.it and to the UNIBO supervisor, at least 20 working days prior to the expected departure date.

If awarded students do not accept the scholarship or subsequently renounce to it, if the ranking list includes eligible candidates who have not been awarded, the scholarships that become available **will be automatically re-allocated according to the final approved ranking list.**

ART. 9 – INSURANCE COVERAGE AND START OF THE ACTIVITY

The Provision of the Director of AFORM - Training and Doctorate Area, which approves the final ranking list, constitutes a formal authorization to guarantee insurance coverage for awarded and eligible students during their travel and stay abroad. In general, if the awarded or eligible candidate is a student, the insurance coverage will operate automatically provided that the person is regularly enrolled.

The University's insurance policy is not all-inclusive but covers civil liability towards third parties and accident risks related to activities carried out at the facilities indicated in the project, during the declared period and working hours; the University's insurance policy does not cover incidents that may occur during leisure time. It should be noted that the University insurance policy is not a health insurance policy and it is not intended as a substitute for any additional insurance/coverage that may be necessary for the stay in the chosen host country.

In particular, for stays in non-EU countries, it is advisable to evaluate the activation of additional travel health coverage; the identification and stipulation of necessary insurance policies are entirely the responsibility of the person concerned.

Note: The University Insurance Policy does not operate in countries experiencing civil war, war, invasion, hostile acts, or hostility (even if there is no actual war ongoing). Therefore, it is necessary for the interested party to gather information before departure by consulting the [Ministry's website on Safe Travel](#). For enrolled students who are abroad and are caught by the outbreak of military events, the insurance coverage is effective for 14 days from the start of hostilities.



ART. 10 – INCOMPATIBILITY

The principles defined by the Academic Bodies (Board of Governors on 26/07/2016, Academic Senate on 19/07/2016, Student Council on 16/07/2016) regarding incompatibility in the context of international mobility apply to these scholarships. According to these principle, it is not possible to benefit from multiple contributions related to the same mobility period.

In particular, it is not possible to finance the **same mobility period (same departure/return dates, same destination)** by combining two scholarships funded with University of Bologna funds and/or with EU funds (for example, Erasmus+ scholarship and a scholarship for thesis preparation abroad).

According to the general principles of the right to education, scholarships granted under this call are **considered incompatible with doctoral scholarships**.

11. ADMINISTRATIVE PROCEDURES FOR MOBILITY

All administrative formalities related to the stay abroad are carried out on the **AlmaRM application**. For detailed information please see the instructions for the awarded students which can be consulted on the home page of each awarded or eligible student within **AlmaRM** platform. For the input of data related to mobility by the relevant offices, it is necessary for each awarded or eligible candidate, at the time of accepting the scholarship, to communicate **the name of their contact person within the host structure**, if they have not already indicated this in their application.

IMPORTANT NOTICE

*Those who are awarded a scholarship for thesis preparation abroad (including eligible candidates who are not awarded the scholarship but decide to go abroad) **DO NOT need to activate any internship procedure** with the competent office, even if their study plan includes the training activity "internship for preparation for the final examination abroad".*

For the purposes of the recognition of credits (CFU) acquired during the period abroad, scholarship holders/eligible candidates are required to:

BEFORE DEPARTURE

- fill in and submit the Learning Agreement at least one week before the expected start date of the period abroad;
- Before submitting the Learning Agreement, students are invited to contact the International Mobility Office at mobility.pharmacychembiotech@unibo.it

AT THE END OF STAY

- Upload, in the dedicated section of AlmaRM entitled "Final Report," a single PDF file containing:
 - a **report** describing the activities carried out, signed by the student and countersigned by the Unibo thesis supervisor;
 - a **declaration** (dated and signed, on the official letterhead of the foreign host institution

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where the activities were carried out) **certifying the work completed abroad, signed by a representative of the host institution.**

- Complete and submit the application for the **acknowledgement of credits**. In this phase, it is specified that for the activities to be recognized at the end of the mobility, in the "Grade" field of the recognition request, "Eligible" should be indicated).

ART.12 WITHDRAWALS AND IMPEDIMENTS

Any circumstance that happens after the acceptance of the scholarship which represents an impediment to departure and the regular development of the project must be immediately communicated by email to AFORM "Scienze Navile" Teaching Service mobility.pharmacychembiotech@unibo.it from the institutional address name.surname@studio.unibo.it.

The student recipient of a scholarship, who has not stayed abroad in the manner and within the foreseen period, will have to return any sums already received.

If, after acceptance of the scholarship and prior to departure, for serious and unforeseeable reasons (for example: maternity, serious and documented illness, etc.), the student is unable to carry out the mobility regularly, he will retain the right to the same and can benefit from it once the impediment has been concluded. In this case, the student will have to communicate the reason of the impediment to AFORM "Scienze Navile" Teaching Service, providing adequate documentation. The right to use the scholarship will be temporarily deferred, and the beneficiary may make use of it upon conclusion of the specific impediment.

13. ADVERTISING AND PROCESSING OF PERSONAL DATA

In reference to the provisions of Legislative Decree No. 196/2003 of 30/06/2003, concerning the protection of individuals and other parties with regard to the processing of personal data, and in particular to the provisions of Article 13, Alma Mater Studiorum – University of Bologna – via Zamboni 33, 40126 Bologna, as the data controller for the information related to this competition, informs that the processing of data contained in the applications is solely aimed at managing the competition activities. The processing will be carried out by using computer procedures and paper archiving of the related documents.

It is also specified that providing the required data is mandatory, and failure to do so will result in the exclusion from the competition. Candidates have the rights outlined in Article 7 of the aforementioned law, including the right to access their data, as well as some complementary rights, such as the right to have inaccurate, incomplete, or unlawfully collected data corrected, updated, completed, or deleted, as well as the right to object, for legitimate reasons, to the processing of their data.

This call is published on the University portal "Bandi, Gare e Concorsi" at the following link: <https://bandi.unibo.it/agevolazioni/borse-mobilita>.

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For any communications or requests for clarification, please write to AFORM “Scienze Navile” Teaching Service at the address mobility.pharmacychembiotech@unibo.it or call the number 0512095557- Sara Giordani.

The person responsible for the administrative procedure is the head of AFORM “Scienze Navile” Teaching Service, Dr. Maria Grazia Gioia.

*For the Director
The Head of AFORM “Scienze Navile” Teaching Service
Dr. Maria Grazia Gioia
(digitally signed)*

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